

171.680 Records management by agencies.

- (1) The head of each state and local agency shall establish and maintain an active, continuing program for the economical and efficient management of the records of the agency.
- (2) Such program shall provide for:
 - (a) Effective controls over the creation, maintenance, and use of records in the conduct of current business;
 - (b) Cooperation with the department in applying standards, procedures, and techniques designed to improve the management of records;
 - (c) Promotion of the maintenance and security of records deemed appropriate for preservation, and facilitation of the segregation and disposal of records of temporary value;
 - (d) Compliance with the provisions of KRS 171.410 to 171.740 and the rules and regulations of the department.

History: Amended 1970 Ky. Acts ch. 92, sec. 53. -- Created 1958 Ky. Acts ch. 49, sec. 28.