

78.415 Meetings -- Minutes -- Secretary.

- (1) The board shall meet at least once every two (2) calendar months and minutes of the business of each meeting shall be kept.
- (2) The board shall employ a secretary who shall also conduct all examinations, prepare eligible lists, and keep all records and minutes of the board's business and perform such other duties in connection with the business of the board as may be required by the board. The secretary may be employed on either a part-time or full-time basis, and said secretary shall receive such compensation as may be recommended by the board and approved by the fiscal court. All orders and minutes of the board shall be signed by the chairman thereof, who shall be elected by the board members, and the minutes shall be countersigned by the secretary.
- (3) All records and minutes of the board shall be considered public records.

Effective: July 15, 1996

History: Amended 1996 Ky. Acts ch. 140, sec. 1, effective July 15, 1996. -- Amended 1970 Ky. Acts ch. 198, sec. 2. -- Created 1952 Ky. Acts ch. 141, sec. 2(3) and (4), effective March 4, 1952.